

DEL WEBB ORLANDO
HOMEOWNERS ASSOCIATION, INC.

Facilities/Maintenance/Infrastructure/Utilities Advisory Committee Charter

WHEREAS, the By-laws of the Del Webb Orlando Homeowners Association, Inc. ("Association"), empowers the Board of Directors "Board") to appoint Committees of the Board. On September 4, 2020, the Board established the Facilities/ Maintenance/Infrastructure/Utilities Advisory Committee: and

WHEREAS, the Board desires to appoint a Member Select Facilities/Maintenance/Infrastructure/Utilities Advisory Committee (FMIUAC) - ("Committee") to gain a detailed understanding of the Association to assist with on-going facilities, maintenance, infrastructure and utilities requirements of Del Webb Orlando. The FMIUAC charter will govern the operations of the FMIUAC established by the Board. At least annually, the Board and/or FMIUAC shall review and reassess this charter for the committee's effectiveness, response, continuation, and recommend any proposed changes to the Board for approval; and,

NOW, THEREFORE BE IT RESOLVED that a Facilities/Maintenance/Infrastructure/Utilities Advisory Committee be established and serve in an advisory capacity to the Board and reports directly to the Board and in the manner as set forth and proscribed in Chapter 720 Florida Statutes, as amended from time to time.

AND BE IT FURTHER RESOLVED, that the Committee's existence is that of a standing committee but shall come to an end upon the direction of the Board if and when the Association has no further tasks for the Committee. Committee members shall serve at the leisure of the Board.

Mission Statement

The Facilities, Maintenance, Infrastructure and Utilities Advisory Committee will serve in an advisory capacity to the Board of Directors and the Community Association Manager. The Committee is tasked with advising and providing recommendations on aspects relating to facilities, maintenance, infrastructure and utilities at Del Webb Orlando. The Committee will assist management in establishing a robust structured preventative maintenance and corrective maintenance program that will be effective and consistent. The Committee will also provide to the Board ongoing accurate records and reports relating to asset management and property inventory. In addition, the Committee may be empowered to oversee other facility, maintenance, infrastructure or utility matters as deemed necessary by the Board.

AND BE IT FURTHER RESOLVED that the number of Members on the Committee ("Committee Member") shall be 3, 5, or 7 and 1 alternate if desired, and shall consist solely of Del Webb Orlando Homeowners Association, Inc., Homeowners [owners of record only are eligible to serve]. All Committee Members are regular voting members. The alternate does not vote unless a regular member is absent and the alternate attended the hearing.

AND BE IT FURTHER RESOLVED that the Board shall appoint all Committee Members. No individual may serve on the Committee unless they have been appointed to the Committee by the Board. In addition, the Board imposes the following expectations of Committee members:

**DEL WEBB ORLANDO
HOMEOWNERS ASSOCIATION, INC.**

Facilities/Maintenance/Infrastructure/Utilities Advisory Committee Charter

1. All Committee Members shall be Owners in good standing, may not have any open violations where more than a friendly reminder notice exists and shall be current in all of the Lot/Unit owner's financial obligations to the Association; and,
2. Committee Members may not be Officers, Directors or Employees of the Association; and,
3. Only one (1) Owner per Lot may serve on the Committee at any given time. If Owner and Owner's spouse or immediate family member own more than One (1) Lot within the Del Webb Orlando Homeowners Association, then there is no prohibition; and,
4. A co-Owner of a Lot where an Owner serves as a Board Member for the Del Webb Orlando Homeowners Association, Inc., may not serve on this Committee; and,
5. The Committee may recommend new Committee Member(s) to the Board by a majority of vote of the Committee Members. The Board is not obligated to appoint the Committee's recommended new Committee Member(s); and,
6. Any Committee Member may resign at the Committee Member's sole discretion at any time in writing, and any Committee Member may be recommended for removal from the Committee by the Board by an affirmative vote of the Committee; and,
7. The Board may remove a Committee Member with or without cause. The Committee will recommend removal of a Committee Member for non-participation or non-attendance. Non-attendance is defined as follows: missing two (2) consecutive Committee meetings resulting in a warning from the chairperson ("Chair"); missing three (3) consecutive meetings is grounds for the Chair to recommend removal from the Committee to the Board.

AND BE IT FURTHER RESOLVED that Committee Members shall not be entitled to, nor paid any fee for his/her services.

AND BE IT FURTHER RESOLVED that the Members of the Committee shall serve in an advisory capacity to the Board in the manner as set forth and proscribed in Chapter 720 Florida Statutes, as amended from time to time. The Committee is not authorized to take action independent of the Board unless the action is specifically assigned by the Board or by law, such as making findings of fact and recommendations after a hearing;

Committee Terms of Service

AND BE IT FURTHER RESOLVED that the terms of the Committee Members will expire when the Board has no further tasks for the Committee.

AND BE IT FURTHER RESOLVED that the Board may appoint another person as soon as practicable to fill any Committee Member vacancy; said Committee Member's service will fulfill the vacated seat.

Committee Meetings

AND BE IT FURTHER RESOLVED that the Committee Members shall receive at least two (2) business days' notice of the time and place of all Committee meetings. Such notice may be in person, by telephone, by

DEL WEBB ORLANDO
HOMEOWNERS ASSOCIATION, INC.
Facilities/Maintenance/Infrastructure/Utilities Advisory Committee Charter


e-mail or by mail, and a quorum for such a meeting and the transaction of business shall consist of a majority of the Committee Members unless otherwise noted in this Charter or subsequent resolution by the Board.

AND BE IT FURTHER RESOLVED that every action, decision or recommendation done or made by the Committee at a duly noticed meeting at which a quorum of the Committee is present shall be regarded as an action of the Committee. No Committee Member of the Committee may sign a power-of-attorney or proxy to another Committee Member, or non-Committee Member, to participate, act on behalf or vote on behalf of the Committee Member in any meeting of the committee.

AND BE IT FURTHER RESOLVED that the Committee shall maintain written minutes and attendance records for all meetings. All actions (or decisions) of the Committee shall be recorded in meeting minutes and by statute.

AND BE IT FURTHER RESOLVED that the Committee shall conduct its business in the best interest of the Association.

The undersigned, by affixing their signatures hereto, do hereby consent to, authorize, and approve of the foregoing resolution in their capacity as all the directors of the Association, as of this September 4, 2020.



Joanne Markiewicz – BOD President
8/4/2020



Frank Ritchie – Board Member Liaison